



REPUBLIC OF LIBERIA

WITNESS PROTECTION UNIT

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OFFICE OF THE DIRECTOR

INVITATION FOR APPLICATION FOR THE POSITION OF SENIOR OFFICER - ICT AT THE WITNESS PROTECTION UNIT/AGENCY OF LIBERIA

Position Title: Senior Officer - ICT

Duty Station: Head Office, Mamba Point, Monrovia, Liberia

Reports To: ICT Specialist

Position Type: Full-Time

Application Deadline: Saturday, January 31, 2026

BACKGROUND

The Witness Protection Unit (WPU) is an autonomous Agency under the Executive Branch of the Government of the Republic of Liberia. The Agency is mandated to ensure the protection, safety, confidentiality, and welfare of witnesses and whistleblowers. As part of its commitment to ensure operational excellence and institutional integrity, the WPU seeks a qualified and dedicated **Senior Officer - ICT** to assist in the strengthening of its digital security infrastructure and protect sensitive operational data on classified witnesses.

POSITION SUMMARY

The Senior ICT Officer will be responsible to assist in the implementation and management of cyber security systems and protocols that protect the Unit's classified information, communication channels, and digital assets. The role involve possessing strong technical background, high ethical standards, and a commitment to national service.

DUTIES AND RESPONSIBILITIES

- Support in the development and enforcement of ICT security policies, procedures, and risk mitigation strategies.
 - Assist in the monitoring of digital systems, networks, and databases used by the WPU.
 - Assist in the configuration and manage firewalls, intrusion detection/prevention systems, and endpoint protection tools.
 - Support investigations into cyber incidents and maintain incident response protocols.
 - Support the compliance with national ICT laws and international data protection standards.
 - Support in the conduct of regular security audits.
 - Support the training of staff on cyber security awareness and secure data handling practices.
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Technical Skills:

- LAN, WAN WLAN management
 - TCP/IP, DNS, DHCP, VPN
 - SQL, MySQL Database maintenance
 - Router, switches, firewalls, networking security and monitoring
 - Internet connectivity and bandwidth management
 - Information security principles
 - Incident response and disaster recovery planning support methodologies.
 - Excellent report-writing, documentation, and communication skills.
 - Proficiency in office software and data management tools.
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QUALIFICATIONS AND EXPERIENCE

- Professional certifications in cyber security, computer networking, system administration, database administration and are highly desirable.
- Minimum of three (3) years of relevant experience in ICT security, cyber security, system administration, SQL database administration, web development and maintenance preferably in a government, donor or law enforcement setting.
- Candidate must have some college education and professional IT certifications.
- Proven expertise in network security, encryption, and incident response.

- Familiarity with Liberian ICT regulatory frameworks and international standards (e.g., ISO/IEC 27001).
 - Strong analytical, communication, and problem-solving skills.
 - High level of discretion, integrity, and commitment to confidentiality.
 - Female candidates are encouraged to apply
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CORE COMPETENCIES

- Proven leadership and team management
 - Strategic planning and problem-solving
 - Ethical decision-making and integrity
 - Confidentiality and discretion
 - Interpersonal and counseling skills
 - Crisis management and adaptability
 - Commitment to human rights and psychosocial well-being
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APPLICATION PROCEDURE

Interested applicants should submit the following documents:

1. Cover Letter addressed to the Director, Witness Protection Unit/Agency
2. Updated Curriculum Vitae (CV)
3. Copies of academic and professional credentials
4. At least two (2) professional references

Applications should be submitted via email to:

witnessprotectionunitlib@gmail.com

Or delivered in person to: Director, Witness Protection Unit/Agency, Ministry of Justice, Mamba Point, Monrovia, Liberia

Only shortlisted candidates will be contacted for interviews.

The Witness Protection Unit/Agency is an equal opportunity employer committed to diversity, integrity, and national service.